Holidays in Grand Valley

CHRISTMAS TREE SILENT AUCTION

December 12, 2020

Presented by: Town of Parachute & Grand Valley Parks Association

Yes, we want to participate!

Business, Organization, or Individual_____

Address_____

City_____ State _____ Zip_____

Email_____

Day Phone_____Evening Phone_____

Decorator Name(s)_____

CHOOSE ALL THAT APPLY:

☐ We would like to decorate a wreath, table top tree, live 5 ft+ tree, or artificial 5 ft+ tree(please circle).

☐We would like to display the tree we decorate at our business.

☐We will allow a tree(s) to be displayed in the window of our business.

Tree Title/Theme_____

Brief description about your tree including if ornaments are handmade, significance of them, whether or not local delivery is included, etc._____

Donor Name (if individual/org is sponsoring your tree): _____
Minimum Starting Bid:_____

Buy Now Option (yes or no):_____Buy Now Price:_____

Non-profit or organization that the winning bid goes to (can be your own organization):

Name: _____ Mailing Address: _____ Phone: _____

Return this **form** by **December 8, 2020** to:

Town of Parachute - Jessica Paugh, 222 Grand Valley Way Parachute, CO 81635
Ph: (970)665-1147 email: jpaugh@parachutecolorado.com

Christmas Tree Silent Auction Participation Guidelines

Thank you for your sharing your time and talent by decorating a Christmas tree for the Holidays in Grand Valley Christmas Tree Silent Auction. Your participation will help to illuminate the holiday season in a special way for the Parachute/Battlement Mesa community.

A picture of the decorated tree must be emailed to Jessica Paugh, jpaugh@parachutecolorado.com, by 5 PM on Tuesday, December 8, 2020 so it can be included in the online auction site. Each participant may raise funds for their own non-profit/organization or can indicate the non-profit/organization to which the funds will be donated. Although trees will be displayed in business windows, the entire auction will be held online.

Below is a list of participation guidelines.

☐ Complete the Participation Form and submit it to the Town Hall by December 8. This form is required to ensure that your item has the appropriate sign when it is on display at the auction.

☐ Review and follow the Designer Guidelines when decorating your tree.

☐ If delivery to auction winner is not included, pick up must be coordinated and scheduled between you and the recipient.

Designer Guidelines:

☐ Materials and the labor required to acquire and decorate the tree are your contribution to the auction.

☐ All decorations, lights, and trim must be tied securely to the tree. Twist ties or floral wire works well.

☐ Ornament caps MUST be glued to the ornament. Hot glue works well. It is recommended that glue be applied to caps prior to tree decorating.

☐ Table skirts must be fire proof or sprayed with fire retardant.

☐ We recommend trees have lights. Remember to check the lights before tying them to your entry.

☐ Any extra items that go with the tree need to be secured somehow, so they don't disappear.

☐ We encourage you to choose any theme, but artistic creativity and imagination should always take precedence over theme.

☐ Trees should appeal to a broad audience and should be appropriate for any home or office.

☐ **The following items are NOT permitted on a tree:**

- Flammable materials
- Unwrapped candy or food items
- Candles
- Firearm accessories
- Tobacco
- Perishable food or materials
- X-rated materials

Designer Recognition:

☐ A display card will be placed by your tree with the designer's name(s) and tree title.

☐ The Silent Auction entries will be on display at Parachute/Battlement Mesa businesses from Wednesday, December 9 - Saturday, December 12. Trees will also be available to view on the Visit Parachute website.

☐ An online auction will be held December 12, 2020. Bidding will close December 12 at 9 PM.

☐ Winning bidders will be contacted via email on Sunday, December 13 and will directed to make delivery/pick up arrangements with the appropriate tree decorating organization.

Business Owner:

☐Businesses can decorate and display their tree in their business or can offer their business' window(s) for display of trees decorated by someone else. Most windows will accommodate more than one tree.

☐ Participating Business Owners agree to allow bidders to enter their stores to view trees during normal operating hours.

☐ Participating Business Owners agree to display trees in their windows from Wednesday, December 9 - Saturday, December 12.

Silent Auction Awards:

Awards for outstanding designs will be given out for the following categories:

☐ Best of Show

☐ Traditional Christmas

☐ Most Creative

☐ Honorable Mention

Thanks you for your time, talent, and donation!
Monies raised by the Christmas tree silent auction will benefit the designated non-profit/organization per tree.